## Salim Kulaç Paralegal



T: +90 212 280 24 34 E: skulac@mariflaw.com Salim is a motivated paralegal and office assistant with more than 10 years' experience in supporting legal teams through efficient document management, and office operations. He assists with file preparation and maintenance, filing and concluding necessary applications at public authorities such as notaries, trade registries and courts as required, maintains office supplies and ensures meeting spaces are ready for use, and assists with various other clerical and operational tasks.

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Recognized for exceptional organizational skills and commitment to confidentiality, Salim is adept at aiding our legal team and enhancing office efficiency.